



Copies to:  Master Job File  
 Employee File, If Hired

**EMPLOYMENT APPLICATION**

Today's Date \_\_\_\_\_

Johnson Oil & LP Company | 3685 US-218 | Osage, Iowa 50461

APPLICANT NOTE: This Employment Application is intended for use in evaluating your qualifications for employment. It is not an employment contract. Please answer all questions completely and to the best of your ability. False or misleading statements are grounds for refusal or termination of employment and benefits. It is the policy of this company as an Equal Opportunity Employer to ensure that there shall be no discrimination against any employee or applicant for employment on the basis of age, race, color, creed, marital status, religion, sex, national origin, disability or veteran status, genetic information or any other status protected by law.

**Complete All Questions - Please Print Carefully.**

Answers to all Questions are for Office Use and Strictly Confidential

**PERSONAL DATA**

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last Name First Name Middle Name

List Any Other Names Used In Past 7 Years. \_\_\_\_\_

Email Address \_\_\_\_\_ Can We Contact You With This Address:  Yes  No

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_

Years At Current Address \_\_\_\_\_ If Less Than 7 Years, Please List All Other Cities And States In Which You Lived During The Past 7 Years:

Are You 21 Years Of Age Or Older?  Yes  No Are You Legally Eligible For Employment In This Country?  Yes  No *Proof Of Eligibility Will Be Required Upon Employment.*

Have You Ever Applied Here Previously?  Yes  No If Yes, In What Year? \_\_\_\_\_

Have You Ever Been Employed By Johnson Oil & LP Co. Previously?  Yes  No If Yes, Complete Information Below.

Starting Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Ending Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Position(s) Held \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Do You Have Any Relatives Presently Employed Here?  Yes  No If Yes, Complete Information Below.

Name \_\_\_\_\_ Relation \_\_\_\_\_ Job Title \_\_\_\_\_ Location \_\_\_\_\_

**POSITION**

Position Desired \_\_\_\_\_

Salary Expected \$ \_\_\_\_\_ Per Month Work Availability  Part Time  Full Time  Shift Work

What Date Are You Available? \_\_\_\_\_

May We Contact Your Current Employer For Verification?  Yes  No  N/A

**EMPLOYMENT HISTORY****PRESENT or LAST EMPLOYER**

May We Contact For A Reference?

 Yes  No

Are You Eligible For Rehire?

 Yes  No

Company Name \_\_\_\_\_ Position / Title \_\_\_\_\_

Employed From - To ( Month / Year ) \_\_\_\_\_ - \_\_\_\_\_ Ending Salary \_\_\_\_\_

Company Address \_\_\_\_\_ City, State, ZIP \_\_\_\_\_

Type of Business \_\_\_\_\_ Company Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisors Name \_\_\_\_\_ Supervisors Title \_\_\_\_\_

Supervisors Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**2ND PREVIOUS EMPLOYER**

May We Contact For A Reference?

 Yes  No

Are You Eligible For Rehire?

 Yes  No

Company Name \_\_\_\_\_ Position / Title \_\_\_\_\_

Employed From - To ( Month / Year ) \_\_\_\_\_ - \_\_\_\_\_ Ending Salary \_\_\_\_\_

Company Address \_\_\_\_\_ City, State, ZIP \_\_\_\_\_

Type of Business \_\_\_\_\_ Company Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisors Name \_\_\_\_\_ Supervisors Title \_\_\_\_\_

Supervisors Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**3RD PREVIOUS EMPLOYER**

May We Contact For A Reference?

 Yes  No

Are You Eligible For Rehire?

 Yes  No

Company Name \_\_\_\_\_ Position / Title \_\_\_\_\_

Employed From - To ( Month / Year ) \_\_\_\_\_ - \_\_\_\_\_ Ending Salary \_\_\_\_\_

Company Address \_\_\_\_\_ City, State, ZIP \_\_\_\_\_

Type of Business \_\_\_\_\_ Company Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisors Name \_\_\_\_\_ Supervisors Title \_\_\_\_\_

Supervisors Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**4TH PREVIOUS EMPLOYER**

May We Contact For A Reference?

 Yes  No

Are You Eligible For Rehire?

 Yes  No

Company Name \_\_\_\_\_ Position / Title \_\_\_\_\_

Employed From - To ( Month / Year ) \_\_\_\_\_ - \_\_\_\_\_ Ending Salary \_\_\_\_\_

Company Address \_\_\_\_\_ City, State, ZIP \_\_\_\_\_

Type of Business \_\_\_\_\_ Company Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisors Name \_\_\_\_\_ Supervisors Title \_\_\_\_\_

Supervisors Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

**MILITARY SERVICE** ( Complete If You Have Served In The Us Military. A Copy Of Your DD214 May Be Needed For Verification. )

Branch \_\_\_\_\_ Final Base, City &amp; State Where Assigned \_\_\_\_\_

Date Entered \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Date Discharged \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Rank and Position at Discharge \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Supervisor Title \_\_\_\_\_ Supervisor Phone ( \_\_\_\_\_ ) \_\_\_\_\_

**EDUCATION** ( If Degree Was Received Under A Different Name, Please Include. )

High School \_\_\_\_\_ Degree Recieved \_\_\_\_\_

Dates of Attendance \_\_\_\_\_ Major & Minor Fields of Study \_\_\_\_\_

Received Under Different Name if Applicable \_\_\_\_\_

College \_\_\_\_\_ Degree Recieved \_\_\_\_\_

Dates of Attendance \_\_\_\_\_ Major & Minor Fields of Study \_\_\_\_\_

Received Under Different Name if Applicable \_\_\_\_\_

Other, Including GED \_\_\_\_\_ Degree Recieved \_\_\_\_\_

Dates of Attendance \_\_\_\_\_ Major & Minor Fields of Study \_\_\_\_\_

Received Under Different Name if Applicable \_\_\_\_\_

**ADDITIONAL QUALIFICATIONS**

Professional Licenses, Registrations Or Certifications Currently Held. List, Including State Of Issuance And Expiration Date \_\_\_\_\_

Languages In Which You Are Fluent Other Than English \_\_\_\_\_

List Additional Relevant Skills Or Abilities \_\_\_\_\_

**PROFESSIONAL REFERENCES** ( List Individuals Familiar With Your Work; Do Not Include Relatives. )

**1** Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Occupation \_\_\_\_\_ Phone (Preferably Day Time) \_( \_\_\_\_\_ )

**2** Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Occupation \_\_\_\_\_ Phone (Preferably Day Time) \_( \_\_\_\_\_ )

**3** Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Occupation \_\_\_\_\_ Phone (Preferably Day Time) \_( \_\_\_\_\_ )

**CERTIFICATION**

*I certify that I have read and understood all of this employment application. It is agreed and understood that the employer or his agents may investigate my background to ascertain any and all information of concern to my employment history, whether same is of record or not, and I release employers and other persons named herein from all liability for any damages on account of furnishing such information. I understand that, as an applicant for a position with this company, I may be asked to demonstrate that I am capable of performing tasks which are pertinent to the job. I also understand that if offered a job, it may be conditioned on the results of a physical examination and drug test.*

*I further certify that I am a genuine applicant for employment and this application is being submitted solely for the purpose of seeking employment with the employer and for no other reason. I agree to furnish such additional information and complete such examinations as may be required to complete my employment file. I also understand that misrepresentations or omission of information of facts may result in my rejection or dismissal. If hired, I agree to abide by all the rules and policies of the employer.*

*This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.*

Applicant Signature \_\_\_\_\_ Todays Date \_\_\_\_\_